

Promotion/Tenure Schedule (Academic and Research Faculty)

Announce to DH/Deans of schedule and format reminder

Revised Due Date

Summer

DHDD submits list of anticipated academic, library and research faculty promotion and tenure cases to Academic Affairs (promotion only for Research and Teaching Asst Prof/Teaching Assoc Prof/Teaching Prof faculty)

August 1, 2019

Candidate submits information to the DHDD & AA (see http://inside.mines.edu/UserFiles/File/academicAffairs/ProceduresManual/PM_Section6.pdf)

Tenure/Tenure-Track and Library Faculty
 Teaching and Research Faculty

August 1, 2019
 September 6, 2019

If a candidate would like to submit an addendum, this must be done by September 5, 2019. The Department Head will include this in the Candidate's dossier as an addendum to the "Candidate Statement."

September 5, 2019

The Department Head shall submit to Academic Affairs as a single, bookmarked PDF document all candidate dossiers

September 10, 2019

DH coordinates package review and sends package out for external review

Mid August

Provost delivers charge to the P&T Committee

September 24, 2019

Department/Division Committee submits its recommendations to the DHDD

November 8, 2019

DHDD completes their recommendations, meets with the candidate, and submits the completed dossier package to the Dean

November 20, 2019

Dean completes their recommendations and submits the final, completed dossier to Academic Affairs/Provost

December 11, 2019

Promotion & Tenure Committee meets to review all recommendations

Dec 13-Feb 9

Provost meets with P/T Committee to review their final recommendations

March 2, 2020

Provost needs to have final decision and material prepared for the BOT meeting

March 13, 2020

Material to Presidents office for BOT meeting

March 20, 2020

BOT Meeting

April 3, 2020